



Mayor's Office
Tel: 636-225-5171
Fax: 636-225-0643

City Hall
Tel: 636-225-5171
Fax: 636-225-0643

Municipal Court
Tel: 636-225-5696
Fax: 636-225-0643

Date: August 7, 2014

Dear Consultant:

The City of Valley Park is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated on the attachments. Limit your letter of interest to no more than 5 pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with your firm's Letter of Interest, or be on file with the City of Valley Park. The statement of qualification is not included in the total page count limit.

DBE firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDOT and listed in [MoDOT's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all letters be received by 2:00 pm 08/29/2014 at 320 Benton Street, Valley Park, Mo. 63088.

Sincerely,

Gerald Martin
Public Works Director

Attachment

320 Benton Street, Valley Park Missouri 63088

www.valleyparkmo.org



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The City of Valley Park: Jefferson Avenue & Main Street Improvements	
Federal Aid No:	STP 5401 (671)
Location:	Jefferson Avenue – Route 141 West Outer Road to Main Street to Jefferson Avenue to Vance Road
Proposed Improvement:	Remove and replace pavement, pavement widening, sidewalks, curb ramps, crosswalks, new left-turn lanes at each end and 8ft. bike path.
Length:	0.8 Miles
Approximate Construction Cost:	\$2.1 Million
DBE Goal Determination:	8%
Consultant Services Required:	Construction Phase Only: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.
Other Comments:	This project includes stormwater sewer improvements, pavement widening, bicycle facilities and ADA compliant improvements.
Contact:	Name: Gerald Martin Address: 320 Benton Street Valley Park, Mo. 63088 Phone: 636-225-5171 Email: gmartin@valleyparkmo.org
Deadline:	
<ul style="list-style-type: none"> Submit: Letter of interest should not exceed 5 pages total. A page is defined as 8-1/2 by 11 inches and printed on one side. <u>Three</u> copies of the letter interest should be received at the address and by the time specified. 	

Pursuant to the Brooks Act for Consultant Selection – the following criteria will be the basis for selection. Additional criteria can be added with the approval of Central Office Design-MoDOT.

Experience and Technical Competence -	<u>10</u>	Max Points
Capacity and Capability -	<u>10</u>	Max Points
Past Record of Performance -	<u>10</u>	Max Points

Fig 136.4.7

Sept 2013

320 Benton Street, Valley Park Missouri 63088

www.valleyparkmo.org